



**CHAPTER OF PLASTIC, RECONSTRUCTIVE
AND AESTHETIC SURGEONS
(COLLEGE OF SURGEONS, SINGAPORE)**



THE OVERSEAS TRAVELLING FUND

The concept of the Chapter Overseas Travelling Fund was passed at the 12th Chapter Annual General Meeting (AGM) on 28 Feb 2018.

Aims

The Chapter would like to facilitate continual professional development of its Fellows, and to promote collaboration and foster multilateral relationships between the Chapter, and other national plastic surgery Colleges/Academies and/or societies. A total of SGD\$5,000 will be allocated yearly to support Chapter Fellows for their attendance at regional national meetings. The fund aims to defray some of the costs of attending these meetings, as well as to facilitate academic exchange and foster inter-College/society relationships in Asia.

Eligibility Criteria

Applicants must fulfil all the following criteria to be eligible for application:

- 1) Applicant must be a registered Fellow of the Academy of Medicine Singapore and current with their subscription fee(s)
- 2) Applicant must be listed on the Singapore medical council specialist register under Plastic Surgery
- 3) Attendance must be for national scientific meetings within Asia, organized by the respective national College and/or Society

Terms and Conditions of Award

- One award per Fellow per calendar year (ending 31 Dec), maximum claim is capped at SGD\$2,000 per Fellow
- Maximum of 3 awards for entire Chapter per calendar year, and maximum disbursement of SGD\$5,000 for entire Chapter per calendar year (ending 31 Dec)
- Fund will reimburse, with adequate proof of payment
 - Reasonable travel expenses from Singapore to host city (economy airfare, rail, bus etc.)
 - Reasonable hotel expenses (4-star hotel)
 - Conference registration fee
- Application for Travelling Fund award must be submitted to Chapter secretariat at least 1 month prior to the intended conference
- Award is given on a discretionary basis following review by the Travelling Fund Review Committee, and dependent on the current state of the Chapter Funds.
- The Travelling Fund Review Committee consists of:
 - Chapter Chair,
 - Vice-Chair, and
 - Honorary Secretary



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APPLICATION FOR THE OVERSEAS TRAVELLING FUND AWARD

Application requirements (Please include these with the submission of this completed form):

- ✓ Receipts from Conference Registration
- ✓ Hotel booking confirmation and invoice
- ✓ Receipts from flight bookings

Details of the Applicant:

Applicant Name:	MCR no.:
Present appointment:	Place of practice:
Contact no.(mobile):	Contact email:
Date admitted as FAMS:	

Details of the event:

Conference name and organising society:
Country in which conference in being held:
Dates of Conference:

Reason for Attendance (circle the appropriate option): Participant/Invited Speaker/ Poster or Oral Presentation/Representation of Chapter for meeting / Networking

Kindly furnish us with: (Re-imburement will be by cheque)

Bank name:
Bank Account number:
Full name of the account holder:
NRIC No.:

Please email all applications with receipts/invoice to eric.long@ams.edu.sg

For Official Use Only:

*Signed approval by any 2 members of the Travelling Fund Review Committee (*delete where apt):*

1. Chapter Chair / Vice-chair / Hon. Secretary* Signature: _____

2. Chapter Chair / Vice-chair / Hon. Secretary* Signature: _____